

Control the complete supply chain cycle

- ▶ Manage purchasing and procurement operations
- ▶ Cover all purchasing activities
- ▶ Performance analysis
- ▶ Back to back purchase orders
- ▶ Fast charge entry facilities

Successfully manage your Purchasing and Procurement operations using Answer Purchasing.

Buy the right products at the right price, delivered on the date you require.

Control the complete supply chain management cycle for all goods and services. From Enquiry, Quotations and Requisitions through Purchase Orders, Delivery Bookings/Schedule, Goods Receipts and Inspections to Stores, Line Side Production and Invoice Matching in the Accounts Payable application.

Whole spectrum of purchasing activities

Manage Inventory, Non Inventory, Capital and Maintenance items and Vendor Consigned Inventory.

Answer Purchasing covers the whole spectrum of purchasing activities from the one-off purchase of specific goods and services to purchase contract management, Vendor and Supplier Schedules, through to the bulk purchase of Raw Materials/Components required on an hour-by-hour basis.

Linked with Sales Order Processing, Purchasing can confirm receipt/shipment of Direct Delivery Items.

Performance analysis

Performance analysis of early, late, on time, full, over or part delivery, cost and quality rejects enable you to focus your expensive management time where it is most required delivering the greatest benefits.

These performance analyses provide you with full back up when it comes to negotiating new prices, delivery, quality and service level agreements with your Vendors.

Back to back purchase orders

Answer Purchasing allows the auto creation of Purchase Orders based on a Sales Order – a back to back.

Answer also allows the Linkage and Back to Back relationship between Sales Orders and Purchase Orders and Purchase Orders and Works Orders.

Stock can be automatically Hard Allocated to a Work Order from a Purchase Order on receipt of the goods.

Landed Costs

Answer Purchasing allows for Back to Back Purchase Orders enabling third party vendor charges to be linked to Raw Material Purchase Order Lines from unrelated Vendors.

These 'Charges' (Freight Transport, Duty etc) affect the Raw Material's Landed Cost impacting on the Parts Average, Last and Actual Costs. A Fast Charge entry facility allows charges to be easily linked to a Purchase Order Line.

These Charges can be attached at Header Level and Pro-rated based on Quality, Value, Weight or Volume.

As an integral component of Answer Enterprise, Purchasing integrates with the Answer Planning and Scheduling, Inventory and Warehouse, Sales and Plant Maintenance, Extended Attribute Processing, Capacity Requirements Planning, Analytics, Quality and Financial Modules to ensure Purchasing works as one with the rest of your business.

Purchase Order Management

- ▶ Purchase Order Entry, Print PO, Change, Print Changed PO
- ▶ Purchase Orders from Quotations and/or Requisitions, MRP/MPSP and/or Inventory Re-Ordering, Sales Orders Back to Back and/or Sales Orders for Direct Delivery/Drop Shipments
- ▶ Purchase Order Same As Except
- ▶ Purchase Order Authorisation
- ▶ Purchase Goods, Services, Contract, Sub Contract, Overhead Items, Fixed Assets, Plant Spares, Non Stock Items
- ▶ Purchase Orders can be for single items, scheduled deliveries, contract call offs or mixed multiple lines
- ▶ Multiple 'Deliver To' addresses
- ▶ Advanced Part search options; Part, Description, Short Code, Bar Codes, Vendor Parts
- ▶ Place Purchase Orders in any Currency
- ▶ Purchase Order any Part in any Unit of Measure
- ▶ Use Vendor Part Cross Reference details to select any Quantity Break discount
- ▶ Optionally default the Due Date based on Parts Lead Time or a fixed number of days
- ▶ Purchase Order Change History tracking
- ▶ Purchase Orders can have standard notes included and unlimited text and comments at the header and line levels
- ▶ Reserve Purchase Orders for later creation and confirmation
- ▶ Assign Purchase Lines to Projects for commitment accounting
- ▶ Purchasing of Catchweight products
- ▶ Optional automatic notification of differences when the PO Price is different to the Selected Unit Cost, Last PO Price, Default PO Price and/or Vendor/Part Cross Reference Price
- ▶ Define whether to enable zero Selected Unit Cost parts to be ordered or not
- ▶ Option with Advance Inventory, to auto Create a Pre-Notification
- ▶ View alternative Suppliers, Last Price, Last PO and Last Vendor information
- ▶ Advises if cheaper Price available, based upon Qty Breaks
- ▶ Define if Vendor Credit Checking is to apply
- ▶ Define whether Vendor minimum value and quantities should apply
- ▶ Generate Purchase Orders automatically from MRP, MPSP and Re-Order Report
- ▶ Purchase Consigned Inventory managed by the Vendor
- ▶ Fast Track Charge Entry to handle Landed Costs
- ▶ Purchase based on Vendor Minimum Quantity and Value and hold Purchase Order if below
- ▶ Purchase Order Charges are automatically selected and copied into the Purchase Order and/or Purchase Order Line based on criteria such as Country of Origin, Vendor, Vendor/Part and more. This enables tight control and accounting for Landed Costs control
- ▶ Ability to e-mail Purchase Orders directly to Vendors
- ▶ Ability to link a Purchase Order Line to one or more Sales Order Lines
- ▶ Ability to link a Purchase Order Line to one or more Works Order Components
- ▶ Ability to link Purchase Order Lines to Sub Contract Work Order Operations
- ▶ Ability to produce Vendor Schedules using a combination of Purchase Orders and planned Purchase Orders from MRP
- ▶ Optionally print the Purchase Order Price on the PO
- ▶ Automatic calculation of weights and volumes during PO Entry, Change and Batch creation from Planning, which enables better control where shipment volume and weight planning is required
- ▶ Ability to Pro-rate Header Charges based on Quantities, Value, Weight or Volume
- ▶ Print Bar Coded Labels and PO Labels at PO release time for Vendor application to improve goods reception processing and accuracy

Purchase Order Charges Management

- ▶ Define standard Purchase Order Charges
- ▶ Define one off Purchase Order Charges when entering Purchase Order details
- ▶ Define Purchase Order Charges as % or Value based or both
- ▶ Define Purchase Order Charges Journal Posting activity
- ▶ Define Purchase Order Charge impacts on Average, Last and Actual Cost Calculations
- ▶ Include in Fast Track Charge entry
- ▶ Group Purchase Order Charges together based on criteria such as Country of Origin, Vendor, Vendor/Part and others. This enables tight control and accounting for Landed Costs control
- ▶ Optionally Pro-Rate Purchase Order Charges based on Quantity, Value, Weight or Volume
- ▶ Optionally link the PO Charge to a Purchase Order from a 3rd party supplier for Landed Cost reasons

Purchase Receipting Management

- ▶ Purchase Order Receiving, line-by-line, whole order, by exception or 'via' hand held
- ▶ Purchase Order Receiving for Non Inventory
- ▶ Receive in any required Unit of Measure
- ▶ Force entry of Delivery Note and Vendor Batch details
- ▶ Multi-Lot Receiving Option
- ▶ Define Receipting Tolerances
- ▶ Print Bar Coded Labels
- ▶ Print Goods Received Notes, Tags, Labels and Barcodes
- ▶ Total control is available over the number of labels produced. On a part by part basis, this can be based on the Quantity Ordered/Receipted and the Order Unit of Measure, Base Unit of Measure or Receipt Unit of Measure. This ensures the correct numbers of labels are produced at the appropriate time
- ▶ Integrated to Quality Specification
- ▶ Inventory allocations optionally created for linked Sales Orders Receipts
- ▶ Generate Accruals for Goods Received Not Yet Invoiced
- ▶ Generate Accruals for non stock details, not formally received, when they fall due
- ▶ Generate Accruals for Vendor Consigned Inventory based on Usage
- ▶ Country of Origin Tracking for subsequent Intrastat VAT Analysis and Reporting
- ▶ Receipt of linked Purchase Order Lines to Sales Order Lines will automatically Hard Allocate the Stock to the Sales Order
- ▶ Receipt of linked Purchase Order Lines to Work Order Lines will automatically Hard Allocate the Stock to the Work Order
- ▶ Record additional user definable Purchase Order Receipt Information
- ▶ Receipts of Purchase Order Lines linked to Work Order Operations will update the costs on the Work Order and if it is the last Operation it will receipt the Work Order automatically
- ▶ Build a Daily Delivery Booking Schedule to optionally drive Purchase Order Receiving
- ▶ View Deliveries to be made today, this week and so on
- ▶ Understand the impact of changing a delivery booking on Sales Order and Work Order requirements and on other Purchase Orders due to satisfy these common requirements
- ▶ Record Actual Delivery Date and Time, Offload Date and Time for comparison with Booked Delivery Date and Time
- ▶ Record receipt of documentation; COA, COC or MSDS based on flags at part level
- ▶ Receipt of relevant documentation can determine the Inventory Status of the receipted item
- ▶ Use User Defined Specifications to record additional information
- ▶ Record/Scan Part Barcode if missing

Purchase Quotation Management

- ▶ Quotation Entry, Print, Change
- ▶ Quotation feedback entry of Prices and Terms
- ▶ Tracking of Quotations received and
- ▶ Quotation Same As Except
- ▶ Quotation to multiple Vendors
- ▶ Quotation Response recording

- ▶ outstanding
- ▶ Quotation Conversion to Contract or Purchase Order

Purchase Contract Management

- ▶ Define Inventory and Non Inventory Contracts
- ▶ Include/Exclude Contract Lines from Available To Promise enquiries
- ▶ Unlimited Lines per Contract
- ▶ Quantities for Contract Lines can be defined as 'Fixed', which will not enable the over ordering when compared with open ended quantities

Purchase Requisition Management

- ▶ Requisition Entry, Print, Change
- ▶ Requisition Stock and Non Stock Items
- ▶ Requisition Authorisation
- ▶ Requisition Conversion to Quotation or Purchase Order
- ▶ Requisition from manual entry, MRP, MPSP, Sales, Plant Maintenance and Inventory Re-Ordering

Purchase Direct Delivery/Drop Shipment

- ▶ Purchase Orders automatically created from Sales for Direct Delivery/Drop Shipment items
- ▶ When Purchase Orders are manually linked with Sales Orders, they can be marked as required for Direct Delivery/Drop Shipment. This enables this process to be done separately to the Sales Order Entry process
- ▶ Direct Delivery/Drop Shipments have no physical stock impacts

Purchase Delivery Bookings Management

- ▶ Enable and define expected delivery booking and arrival details
- ▶ Confirm actual arrival and off loading lines, details and so on
- ▶ Analyse expected vs. actual booking dates and times
- ▶ Links for Delivery Booking schedule direct to PO Receipting
- ▶ Produces Delivery Booking schedule for Goods In personnel by day, week and so on

Purchasing Management

- ▶ Buyers and Originators with Controls

- ▶ Formal Quotation Authorisation before conversion to Purchase Order and/or Contract

Purchase Lot Pre-Allocation

- ▶ Lot/Batch Number Pre-Allocation facilities have been added to:
 - Purchase Contracts
 - Purchase Contracts Lines
 - Purchase Order Lines
- ▶ Receipting simplification using Pre-Allocated details
- ▶ Supplier label capability for ease of identification

Vendor Returns Management

- ▶ Returns Entry, Print, Change
- ▶ Returns Authorisation
- ▶ Returns Pick List and 'Issuing'
- ▶ Returns, Generate Accruals for Goods Returned Not Yet Credited
- ▶ Returns Activity Processing – close for Issuing, close for Crediting

- ▶ Delivery Confirmation can be carried out either against the Purchase Order or the Sales Order. Whichever method is chosen automatic accruals and postings are made for both linked entities
- ▶ Direct Delivery/Drop Shipment maintain Lot/Label trace integrity

Purchasing Inter Company

- ▶ Optional automatic creation of a Sales Order in Answer following the entry of a Purchase Order
- ▶ Optional creation of an ASCII file structure for Vendor Sales Order creation following the entry of a Purchase Order
- ▶ Optional automatic receipting of a PO Line(s) based on an Inter Company Sales Shipment confirmation
- ▶ Option creation, import and update, of an ASCII file structure from your Vendors following their Sales Shipment confirmations

- ▶ Trace to Vendor Batch/Lot Number

- ▶ Buyer message – notification of certain changes/events
- ▶ Contracts and Purchase Agreements
- ▶ Goods Received Not Yet Invoiced
- ▶ Goods Returned Not Yet Credited
- ▶ Vendor Part Cross Referencing with Quantity Break Pricing
- ▶ Standard Charges
- ▶ Landed Costs
- ▶ Purchase for Projects
- ▶ Non-Inventory Contracts
- ▶ Under/Over Delivery Tolerances
- ▶ Delivery, Price and Quality Performances Analyses
- ▶ Purchase Commitment Recording and Reporting
- ▶ Vendor Managed Consignment Inventory
- ▶ Accrue for Non Stock Purchases in period purchased even if not received
- ▶ Delivery Schedules
- ▶ Vendor Schedules
- ▶ Vendor Spend

Vendor Self Billing

- ▶ Vendors can be defined as ‘Self Billing’, which enables a Registered or Fully Matched Invoice to be generated at Purchase Receipt time
- ▶ Enable ‘Self Billing’ for vendors and cut down on manual paperwork in your accounts section

Purchase Order Diary

- ▶ Diarise against a PO or PO Line events that have happened or are planned to happen
- ▶ Action events when completed, delayed and so on
- ▶ Enquire and report against events, completed or outstanding

Purchase Order Linking

- ▶ A Purchase Order can be linked to the following:
 - Sales Order Line(s)
 - Work Order Component
 - Work Order/Operation - Sub Contract Ops
 - Plant Maintenance Outside Service Task
- ▶ Link a quantity due to be received to one or more Work Order Components and/or one or more Sales Order links
- ▶ Receipting of the Purchase Order can optionally automatically Hard Allocate stock to the linked object

Vendor Management Consigned Inventory

- ▶ Determine via Vendor/Part Cross Reference if Part is purchased on a Consignment basis
- ▶ Flag Purchase Order Line as Consignment Stock
- ▶ Receive Consignment Stock that is identified as Consigned
- ▶ Optionally choose a different Lot Generation Method for Consigned Stock
- ▶ Only accrue for Stock Used, not what has been received
- ▶ Record usage of Consigned Stock
- ▶ Report usage of Consigned Stock to the Vendor

For more information visit the Answer Solutions website or contact us.

Answer Solutions Ltd

The Innovation Centre
 Festival Drive
 Ebbw Vale
 NP23 8XA

w: www.answersolutions.com
e: info@answersolutions.com
t: 01495 356771
f: 01495 356774